

APPLICANT CURRENT LOCATION

☐ Onshore ☐ Offshore

STUDENT ID (Existing Campbell Institute Student only)

UNIQUE STUDENT IDENTIFIER (USI) (Refer to Q23 if you don't have USI)

1. PERSONAL DETAILS

First Name

Middle Name

Last Name

Gender ☐ M ☐ F ☐ Other DOB (dd/mm/yy)

Under 18 years ☐ Yes ☐ No

Country of Birth Passport Number

Passport Expiry Date

2. CONTACT DETAILS

Current address in Australia (If available)

Street Address

Suburb State

Postcode

Email

Phone Mobile

3. COURSES

COURSE NAME	VET NATIONAL CODE	DURATION	CRICOS CODE	SECTOR
<input type="checkbox"/> Graduate Diploma of Management (Learning)	BSB80120	104 Weeks	106126E	VET
<input type="checkbox"/> Advanced Diploma of Civil Construction Design	RIL60520	104 Weeks	106127D	VET
<input type="checkbox"/> General English Starter to Advanced	Non AQF Award	70 Weeks	0102110	ELICOS
<input type="checkbox"/> IELTS Preparation - Foundation and Advanced	Non AQF Award	70 Weeks	0102111	ELICOS
<input type="checkbox"/> Certificate IV in Kitchen Management	SIT40521	78 Weeks	109581B	VET
<input type="checkbox"/> Certificate IV in Commercial Cookery	SIT40516	78 Weeks	107141J	VET
<input type="checkbox"/> Diploma of Hospitality Management	SIT50416	52 Weeks	107142H	VET

AGENT STAMP

INTAKE - Graduate Diploma of Management (Learning) and Advanced Diploma of Civil Construction Design

2022	2023	2024	2025
<input type="checkbox"/> 10/01/2022	<input type="checkbox"/> 11/07/2022	<input type="checkbox"/> 09/01/2023	<input type="checkbox"/> 10/07/2023
<input type="checkbox"/> 08/ 1/2024	<input type="checkbox"/> 08/07/2024	<input type="checkbox"/> 06/01/2025	<input type="checkbox"/> 07/07/2025
<input type="checkbox"/> 21/02/2022	<input type="checkbox"/> 22/08/2022	<input type="checkbox"/> 20/02/2023	<input type="checkbox"/> 21/08/2023
<input type="checkbox"/> 19/02/2024	<input type="checkbox"/> 19/08/2024	<input type="checkbox"/> 17/02/2025	<input type="checkbox"/> 18/08/2025
<input type="checkbox"/> 04/04/2022	<input type="checkbox"/> 19/09/2022	<input type="checkbox"/> 03/04/2023	<input type="checkbox"/> 18/09/2023
<input type="checkbox"/> 01/04/2024	<input type="checkbox"/> 16/09/2024	<input type="checkbox"/> 31/03/2025	<input type="checkbox"/> 15/09/2025
<input type="checkbox"/> 02/05/2022	<input type="checkbox"/> 31/10/2022	<input type="checkbox"/> 01/05/2023	<input type="checkbox"/> 30/10/2023
<input type="checkbox"/> 29/04/2024	<input type="checkbox"/> 28/10/2024	<input type="checkbox"/> 28/04/2025	<input type="checkbox"/> 27/10/2025
<input type="checkbox"/> 13/06/2022	<input type="checkbox"/> 12/12/2022	<input type="checkbox"/> 12/06/2023	<input type="checkbox"/> 11/12/2023
<input type="checkbox"/> 10/06/2024	<input type="checkbox"/> 09/12/2024	<input type="checkbox"/> 09/06/2025	<input type="checkbox"/> 08/12/2025

INTAKE - Diploma of Hospitality Management and Certificate IV in Commercial Cookery / Kitchen Management

2022	2023	2024	2025
<input type="checkbox"/> 03/01/2022	<input type="checkbox"/> 04/07/2022	<input type="checkbox"/> 02/01/2023	<input type="checkbox"/> 03/07/2023
<input type="checkbox"/> 01/01/2024	<input type="checkbox"/> 01/07/2024	<input type="checkbox"/> 06/01/2025	<input type="checkbox"/> 07/07/2025
<input type="checkbox"/> 14/02/2022	<input type="checkbox"/> 15/08/2022	<input type="checkbox"/> 13/02/2023	<input type="checkbox"/> 14/08/2023
<input type="checkbox"/> 12/02/2024	<input type="checkbox"/> 12/08/2024	<input type="checkbox"/> 17/02/2025	<input type="checkbox"/> 18/08/2025
<input type="checkbox"/> 21/03/2022	<input type="checkbox"/> 19/09/2022	<input type="checkbox"/> 20/03/2023	<input type="checkbox"/> 18/09/2023
<input type="checkbox"/> 18/03/2024	<input type="checkbox"/> 16/09/2024	<input type="checkbox"/> 24/03/2025	<input type="checkbox"/> 22/09/2025
<input type="checkbox"/> 04/04/2022	<input type="checkbox"/> 03/10/2022	<input type="checkbox"/> 03/04/2023	<input type="checkbox"/> 02/10/2023
<input type="checkbox"/> 01/04/2024	<input type="checkbox"/> 30/09/2024	<input type="checkbox"/> 07/04/2025	<input type="checkbox"/> 06/10/2025
<input type="checkbox"/> 16/05/2022	<input type="checkbox"/> 14/11/2022	<input type="checkbox"/> 15/05/2023	<input type="checkbox"/> 13/11/2023
<input type="checkbox"/> 13/05/2024	<input type="checkbox"/> 11/11/2024	<input type="checkbox"/> 19/05/2025	<input type="checkbox"/> 17/11/2025
<input type="checkbox"/> 20/06/2022	<input type="checkbox"/> 19/12/2022	<input type="checkbox"/> 19/06/2023	<input type="checkbox"/> 18/12/2023
<input type="checkbox"/> 17/06/2024	<input type="checkbox"/> 16/12/2024	<input type="checkbox"/> 23/06/2025	<input type="checkbox"/> 22/12/2025

Address: Lower Ground 121 Queen Street Campbelltown NSW 2560 • 12 Pritchard Street E, Wentworthville, NSW 2145

ABN 28 157 907 339 | RTO Provider 52809 | Cricos Code 03840B

4A. PERMANENT ADDRESS IN YOUR HOME COUNTRY

Street Address

Town / City

District/ Region State

Postcode Country

4B. EMERGENCY CONTACT DETAILS

Full Name

Relationship

Email

Phone Mobile

5. ENGLISH LANGUAGE ABILITY

Which English test have you completed in the last 2 years?

☐ IELTS ☐ TOEFL ☐ PTE ☐ CAE ☐ NONE

☐ Other

Result of the Test

Have you completed any English Course in Australia?

☐ Yes ☐ No (If yes, please attach relevant evidence)

6. In which country were you born?

Australia ☐ Other ☐ please specify

Are you an Aboriginal and/or Torres Strait Islander?

☐ Yes ☐ No please specify

7. Do you speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often)

No English only ☐

Yes other - please specify

8. DISABILITY

Do you consider yourself to have a disability, impairment or long-term condition?

☐ Yes ☐ No - No – go to Question 10

9. If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list:

(You may indicate more than one area) Please refer to the Disability supplement for an explanation of the following disabilities.

- | | |
|---|--|
| <input type="checkbox"/> Hearing/deaf | <input type="checkbox"/> Physical |
| <input type="checkbox"/> Intellectual | <input type="checkbox"/> Learning |
| <input type="checkbox"/> Mental illness | <input type="checkbox"/> Acquired brain impairment |
| <input type="checkbox"/> Vision | <input type="checkbox"/> Medical condition |
| <input type="checkbox"/> Other | |

10. What is your highest COMPLETED school level? (Tick ONE box only)

If you are currently enrolled in secondary education, the Highest school level completed refers to the highest school level you have actually completed and not the level you are currently undertaking. For example, if you are currently in Year 10 the Highest school level completed is Year 9.

- | | |
|--|--|
| <input type="checkbox"/> Year 12 or equivalent | <input type="checkbox"/> Year 11 or equivalent |
| <input type="checkbox"/> Year 10 or equivalent | <input type="checkbox"/> Year 9 or equivalent |
| <input type="checkbox"/> Year 8 or below | <input type="checkbox"/> Never attended school |

Never completed any primary or secondary level education – go to Question 11

11. Are you still enrolled in secondary or senior secondary education?

☐ Yes ☐ No

12. Have you SUCCESSFULLY completed any of the qualifications listed in question 13?

☐ Yes ☐ No - No – go to Question 14

13. If YES, tick ANY applicable boxes.

- | | |
|--|---|
| <input type="checkbox"/> Bachelor degree or higher degree | <input type="checkbox"/> Certificate III (or trade certificate) |
| <input type="checkbox"/> Advanced diploma or associate degree | <input type="checkbox"/> Certificate II |
| <input type="checkbox"/> Diploma (or associate diploma) | <input type="checkbox"/> Certificate I |
| <input type="checkbox"/> Certificate IV (or advanced certificate/technician) | <input type="checkbox"/> Other education (including certificates or overseas qualifications not listed above) |

14. Of the following categories, which BEST describes your current employment status? (Tick ONE box only)

For casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full time (35 hours or more per week) or part-time employed (less than 35 hours per week).

- Full-time employee ☐ 01
- Part-time employee ☐ 02
- Self employed – not employing others ☐ 03
- Self employed – employing others ☐ 04
- Employed – unpaid worker in a family business ☐ 05
- Unemployed – seeking full-time work ☐ 06
- Unemployed – seeking part-time work ☐ 07
- Not employed – not seeking employment ☐ 08

15. Of the following categories, select the one which BEST describes the main reason you are undertaking this course/traineeship/apprenticeship (Tick ONE box only)

- To get a job ☐ 01
- To develop my existing business ☐ 02
- To start my own business ☐ 03
- To try for a different career ☐ 04
- To get a better job or promotion ☐ 05
- It was a requirement of my job ☐ 06
- I wanted extra skills for my job ☐ 07
- To get into another course of study ☐ 08
- For personal interest or self-development ☐ 12
- To get skills for community/voluntary work ☐ 13
- Other reasons ☐ 11

16. VISA STATUS

If you hold a current Australian Visa, provide the following information Type of Visa: ☐ Student ☐ Visitor

☐ Working Holiday ☐ Other

Current Visa Expiry Date

17. CURRENT STUDIES IN AUSTRALIA

Are you currently studying in Australia? ☐ Yes ☐ No

If Yes, please provide the following details

Name of Institution

Course Enrolled

Date of Commencement

18. CREDIT TRANSFER

Do you wish to apply for **Credit Transfer**?

If YES, certified copies of transcripts from previous qualifications must be provided with this form, Along with a credit transfer application form.

☐ Yes ☐ No ☐ I'd like more information

19. RECOGNITION OF PRIOR LEARNING

Do you wish to apply for **Recognition of Prior Learning**?

If you indicate YES, you will be contacted to discuss this further.

☐ Yes ☐ No ☐ I'd like more information

20. OVERSEAS STUDENT HEALTH COVER (INSURANCE)

Do you have an Overseas Student Health Cover (OSHC) currently? ☐ Yes ☐ No

If yes, please mention the following details:

Name of the Provider

Membership No Date of Expiry

Note: All international students must have health insurance through the Overseas Student Health Cover (OSHC) scheme. It is the responsibility of the student to ensure that their OSHC is up to date.

21. CHECKLIST

- ☐ Copy of your passport page
- ☐ Copy of your official final high school certificate and transcript
- ☐ Copy of your official college or university certificate and transcript (If entry Requirements Apply)
- ☐ Copies of your IELTS or a relevant English certificate or English assessment test (including explanations of level and grades)
- ☐ Copy of your current visa (if applicable)
- ☐ Copy of Overseas Student Health Cover
- ☐ Translations of any documents that are not in English

22. PRIVACY NOTICE & STUDENT DECLARATION

Under the *Data Provision Requirements 2012*, Campbell Institute is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this Application form), may be used or disclosed by Campbell Institute for statistical, administrative, regulatory and research purposes. Campbell Institute may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and NCVER.
- Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:
- Populating authenticated VET transcripts;
- Facilitating statistics and research relating to education, including surveys and data linkage;
- Pre-populating RTO student enrolment forms;
- Understanding how the VET market operates, for policy, workforce planning and consumer information; and
- Administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

For more information about NCVER's Privacy Policy go to <https://www.ncver.edu.au/privacy>.

USI application through your RTO (if you do not already have one)

Application for Unique Student Identifier (USI)

If you would like us to apply for a USI on your behalf you must authorise us to do so and declare that you have read the privacy information at <https://www.usi.gov.au/documents/privacy-notice-when-rto-applies-their-behalf>.

You must also provide some additional information as noted at the end of this form so that we can apply for a USI on your behalf.

I, _____ authorise Campbell Institute to apply pursuant to sub-section 9(2) of the Student Identifiers Act 2014, for a USI on my behalf.

I have read and I consent to the collection, use and disclosure of my personal information (which may include sensitive information) pursuant to the information detailed at <https://www.usi.gov.au/documents/privacy-notice-when-rto-applies-their-behalf>.

Town/City of Birth _____ (please write the name of the Australian or overseas town or city where you were born)

We will also need to verify your identity to create your USI.

I, _____ confirm that the details given in this application form and other secondary documents are accurate and true. I affirm that I have read and consent to be bound by the Enrolment conditions, rules and processes of the Campbell Institute. I accept that the Campbell Institute has the right to change or reverse any resolution about an admission accepted on the basis of incorrect, partial or false information.

This Application Form contains Enquiries to allow the Campbell Institute to assemble and deliver AVETMISS compliant records to fulfil the National VET Provider Collection Data Requirements. Any other information about AVETMISS Records and the Campbell Institute's Privacy Policy is available at the Reception, and through the Campbell Institute website www.Campbellinstitute.edu.au.

I allow the Campbell Institute to use photographs, testimonials and videos taken of me for advertising or marketing purposes.

Select the campus you would like to study at:

- ☐ Lower Ground 121 Queen Street Campbelltown NSW 2560
- ☐ 12 Pritchard Street, Wentworthville, New South Wales 2145
- ☐ VIC - Level 1-4, 30-32 Prospect Street, Box Hill VIC 3128

Applicant's Signature

Date (dd/mm/yyyy)

Please return completed International Student Application Form to

Campbell Institute

Phone: 0422 092 884

Email: info@campbellinstitute.edu.au

admissions@campbellinstitute.edu.au

Website: www.campbellinstitute.edu.au

Address:

Lower Ground
121 Queen Street
Campbelltown
NSW 2560

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ABN 28 157 907 339 | RTO Provider 52809 | Cricos Code 03840B

23. UNIQUE STUDENT IDENTIFIER (USI)

If Campbell Institute is applying for USI on your behalf Please provide details for one of the forms of identity below.

Please ensure that the name written in 'Personal Details' section is exactly the same as written in the document you provide below.

— Australian Driver's Licence

State: Licence Number:

— Medicare Card

Medicare card number
Individual reference number (next to your name on Medicare card):

Card colour: (select which applies)

☐ **Green** Expiry date month/year

☐ **Yellow**

☐ **Blue** Expiry date day/month/year

— Australian Birth Certificate

State/Territory

Details vary according to State/Territory (see note above)

— Australian Passport

Passport number

— Non-Australian Passport (with Australian Visa)

Passport number

— Immicard

Immicard Number

— Citizenship Certificate

Stock number Acquisition date day/month/year

— Certificate of Registration by Descent

Acquisition date day/month/year

In accordance with section 11 of the Student Identifiers Act 2014, Campbell Institute will securely destroy personal the information which we collect from individuals solely for the purpose of applying for a USI on their behalf as soon as practicable after we have made the application or the information is no longer needed for that purpose.